



Scaleman's Daily Report

Contract No.	Date	Pit No.																																																																																																						
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Materials Hauled		Item No.																																																																																																						
State Scaleman Signature		Contractor's Scaleman Signature																																																																																																						
<div style="display: flex; justify-content: space-around;"><div style="width: 45%;"><p style="text-align: center;">Morning Tare</p><table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 20%;">Time</th><th style="width: 20%;">Truck No.</th><th style="width: 20%;">Tare</th></tr></thead><tbody><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr></tbody></table></div><div style="width: 45%;"><p style="text-align: center;">Afternoon Tare</p><table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 20%;">Time</th><th style="width: 20%;">Truck No.</th><th style="width: 20%;">Tare</th></tr></thead><tbody><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr></tbody></table></div></div>			Time	Truck No.	Tare																																																	Time	Truck No.	Tare																																																
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Contractor's weighman operated the scales and the state inspector observed () or weighing operations were performed by the state inspector ()																																																																																																								
Scale Tested By (Company or Agency)		Date																																																																																																						

The reverse side of this form must be used daily to document scale checking activity.

Reference: Standard Specifications 1-09.2, Construction Manual Section 10-2.2

Everyday use one of the following three methods to determine if the scale is operating within one-half of one percent of the weighed load.

1. In accordance with 1-09.2(5), weigh a loaded truck on a separate certified platform scale designated by the contractor for the purpose of scale verification.

When approved by the Project Engineer:

2. Weigh your vehicle on a certified scale and check your scale with it.
3. If one truck is used for an extended period of time, use it as a "tattle-tale" check. The tare of the truck should be established just after the scale has been certified or checked by methods (1) or (2). When the truck is originally weighed, check the amount of fuel and make the daily check when the amount of fuel is the same, and check to see that the truck is free of mud, etc. This procedure is best utilized during dry weather. When this procedure is used, check the scales by methods (1), or (2) twice weekly.

Use this space to describe the check method and show the computations for the percent of variance. Use a separate sheet for each additional scale check.

Time of Scale Check _____ ☐ AM ☐ PM

Check Method Used ☐ Method 1 ☐ Method 2 ☐ Method 3

Vehicle Weight @ scale being used for project _____ (a)

Vehicle Weight @ independent scale _____ (b)

Weight Difference |a-b| _____ (c)

Difference (c) _____ Divided by weight of (a) _____ x 100 = _____ % of variance
Scale Variation > .5% refer to Standard Spec. 1-09.2(5)

Actions taken if out of tolerance:

In addition, periodic checks must be made throughout the day to see that the scale is balanced and returns to zero. If the scale does not return to zero, check for binding and/or clean the platform.

Time	Results	Time	Results

Abrupt stops by locking and holding brakes and large idling engines will affect the accuracy of the scales.